



Data Collection Worksheet

Please Note: The Data Collection Worksheet (DCW) is a tool to aid integration of a PhenX protocol into a study. The PhenX DCW is not designed to be a data collection instrument. Investigators will need to decide the best way to collect data for the PhenX protocol in their study. Variables captured in the DCW, along with variable names and unique PhenX variable identifiers, are included in the PhenX Data Dictionary (DD) files.

Now, I'd like to ask you about CHILD's regular activities during the week. Although you will certainly recognize this part of the update, it is a little different from the previous calls.

First, I'd like to ask you about CHILD's regular experiences in formal child care and educational settings such as a day care center, a preschool, a Head Start program, or a pre-kindergarten. By "regular" experiences we mean those which occur at a predictable time on an average of at least 4 hours per week (or 8 hours every other week).

I'll also be asking you about other types of arrangements a little later.

1. Does CHILD spend any time in any (other) child care center, preschool, Head Start, or pre-kindergarten program for 4 or more hours each week?

0 No

1 Yes (if Yes, complete grid using prompts below)

Repeat these question (for each arrangement) until mother responds "No"

1a. What program is this? (name and type of program)

1 child's home

2 Someone else's home

3 center care or educational setting

4 other

1b. How many hours per week (is child cared for in this arrangement/does CHILD go to school)? _____

1c. Are you regularly present during any of this time?

No: Code 00

Yes - If yes, how many hours a week are you present? _____

1d. Is the primary (caregiver/teacher) related to CHILD?

No

Yes - if yes, how are they related:

0 mother

1 Mothers husband/partner

2 Childs sib under 18

3 Other child under 18

4 Childs grandparent

5 Other adult relative

7 Unrelated adult

8 Other Specify _____

9 Biological father (not mothers husb/part)

1e. How old in months was CHILD when (CHILD started this arrangement/CHILD started going to NAME OF PROGRAM) for 4 or more hours per week? _____

1f. How many children, including your own are usually present at any one time in CHILDS (classroom/group) while CHILD is there? _____

1g. How many teachers and aids usually supervise the children at any one time while CHILD is in the (Classroom/group)?

1h. What times of day (is CHILD cared for in this arrangement/does CHILD go to school): days, evenings, or nights? Mark all that apply.

1 Days (7am-7pm)

2 Evenings (7pm-12midnight)

3 Nights (12 midnight -7am)

After completing questions for each arrangement, go to question 2

Next, let's talk about any (other) regular care arrangements that CHILD is in while you are (at work/school or) pursuing any (other,) regular weekly or daily activities. By regular care arrangements we mean those that occur on a predictable basis for

at least 4 hours per week or 8 hours every two weeks. I will now be asking you about regular care arrangements that CHILD is in that occur in your home, someone else's home, or in some other type of setting, such as a workplace.

2. Does _____ (Husband/Partner) regularly take care of CHILD for 4 or more hours per week while you are (at work/school or) out of the home?

0 No (Go to question 3)

1 Yes - If yes:

2a. Record Husband/Partners first name and last initial: _____

2b. How many hours per week does (husband/partner) regularly care for CHILD while you are not available? _____

2c. Where does (husband/partner) care for CHILD?

1 child's home

2 someone else's home

3 center care or educational setting

4 other: _____

2d. How old in months was CHILD when (husband/partner) started regularly caring for (him/her) for 4 or more hours per week? _____

2e. How many children, including your own, are usually present at any one time when (husband/partner) is caring for CHILD? _____

2f. How many adults usually care for CHILD at any one time while (he/she) is with (husband/partner)? Include husband/partner in total: _____

2g. What times of day in CHILD regularly cared for by (husband/partner): Days, evenings or night? Mark all that apply.

1 Days (7am-7pm)

2 Evenings (7pm-12midnight)

3 Nights (12 midnight -7am)

3. Does any (other) adult relative, such as a grandparent, aunt, or uncle regularly take care of CHILD for 4 or more hours per week while you are (at work/school or) out of the home?

0 No (Go to question 4)

1 Yes - If yes:

Repeat this question until mother says there are no more adult relative arrangements

3a. What is (his/her) first name and last initial? _____

3b. How many hours per week does (adult relative) regularly care for CHILD while you are not available? _____

3c. What is (his/her) relationship to CHILD?

0 mother

1 Mothers husband/partner

2 Childs sib under 18

3 Other child under 18

4 Childs grandparent

5 Other adult relative

7 Unrelated adult

8 Other Specify _____

9 Biological father (not mothers husb/part)

3d. If unclear, ask: Does (ADULT RELATIVE) live in your household? Otherwise, confirm answer

0 No

1 Yes

3e. Where does (AGULT RELATIVE) care for CHILD?

1 childs home

2 someone elses home

3 center care or educational setting

4 other: Specify: _____

3f. How old in months was CHILD when (adult relative) started regularly caring for (him/her) for 4 or more hours per week? _____

3g. How many children, including your own, are usually present at any one time

when (adult relative) is caring for CHILD? _____

3h. How many adults usually care for CHILD at any one time while (he/she) is with (adult relative)? Include husband/partner in total: _____

3i. What times of day in CHILD regularly cared for by (adult relative): Days, evenings or night? Mark all that apply.

1 Days (7am-7pm)

2 Evenings (7pm-12midnight)

3 Nights (12 midnight -7am)

4. Does any (other) unrelated adult, such as a babysitter or family daycare provider, regularly take care of CHILD for 4 or more hours per week while you are (at work/school or) out of the home?

0 No (Go to question 5)

1 Yes - If yes:

Repeat this question until mother says there are no more unrelated adult arrangements.

4a. What is (his/her) first name and last initial? _____

4b. How many hours per week does (unrelated adult) regularly care for CHILD while you are not available? _____

4c. What is (his/her) relationship to CHILD?

0 mother

1 Mothers husband/partner

2 Childs sib under 18

3 Other child under 18

4 Childs grandparent

5 Other adult relative

7 Unrelated adult

8 Other Specify _____

9 Biological father (not mothers husb/part)

4d. If unclear, ask: Does (unrelated adult) live in your household? Otherwise, confirm answer

0 No

1 Yes

4e. Where does (unrelated adult) care for CHILD?

1 child's home

2 someone else's home

3 center care or educational setting

4 other: Specify: _____

4f. How old in months was CHILD when (unrelated adult) started regularly caring for (him/her) for 4 or more hours per week? _____

4g. How many children, including your own, are usually present at any one time when (unrelated adult) is caring for CHILD? _____

4h. How many adults usually care for CHILD at any one time while (he/she) is with (unrelated adult)? Include husband/partner in total: _____

4i. What times of day in CHILD regularly cared for by (unrelated adult): Days, evenings or night? Mark all that apply.

1 Days (7am-7pm)

2 Evenings (7pm-12midnight)

3 Nights (12 midnight -7am)

5. Does any (other) person under 18 years old, such as CHILD's brother, sister, or a babysitter, regularly take care of CHILD for 4 or more hours per week while you are (at work/school or) out of the home?

0 No (Go to question 6)

1 Yes - If yes:

Repeat this question until mother says there are no more arrangements with care providers under 18 years old.

5a. What is (his/her) first name and last initial? _____

5b. How many hours per week does (person under 18) regularly care for CHILD while you are not available? _____

5c. What is (his/her) relationship to CHILD?

- 0 mother
- 1 Mothers husband/partner
- 2 Childs sib under 18
- 3 Other child under 18
- 4 Childs grandparent
- 5 Other adult relative
- 7 Unrelated adult
- 8 Other Specify _____
- 9 Biological father (not mothers husb/part)

5d. If unclear, ask: Does (person under 18) live in your household? Otherwise, confirm answer

- 0 No
- 1 Yes

5e. Where does (person under 18) care for CHILD?

- 1 childs home
- 2 someone elses home
- 3 center care or educational setting
- 4 other: Specify: _____

5f. How old in months was CHILD when (person under 18) started regularly caring for (him/her) for 4 or more hours per week? _____

5g. How many children, including your own, are usually present at any one time when (person under 18) is caring for CHILD? _____

5h. How many adults usually care for CHILD at any one time while (he/she) is with (person under 18)? Include husband/partner in total: _____

5i. What times of day in CHILD regularly cared for by (person under 18): Days, evenings or night? Mark all that apply.

- 1 Days (7am-7pm)

2 Evenings (7pm-12midnight)

3 Nights (12 midnight -7am)

6. Mother status as a care provider:

Mother is currently a care provider in childs

Mother is not currently a care provider in childs

6a. Do you regularly provide care for children other than your own for 4 or more hours per week?

0 No (go to question 7)

1 Yes

6b. Is CHILD present during this time?

0 No (go to question 7)

1 Yes

6c. Do these children live in another household?

0 No (go to question 7)

1 Yes

6d. Are the parents of these children typically present while you are caring for the children?

0 No (go to question 7)

1 Yes

6e. Where does this care take place?

0 Center/Educational setting

1 Not Center/Educational Setting

7. We find that some mothers take their children to (work/school) with them on a regular basis. Do you take CHILD to (work/school) with you on a regular basis?

0 No (go to question 8)

1 Yes

7a. When CHILD is at (work/school) with you, does anyone else regularly spend 4 or more hours per week as a sister with CHILD while you are doing other things?

0 [] No (go to question 8)

1 [] Yes

If yes, ask: Who cares for CHILD?

1. _____

2. _____

3. _____

8. Do you have any (other) regular child care arrangements for 4 or more hours per week besides those weve talked about so far?

0 [] No (go to question 9)

1 [] Yes: Determine who/where provides care

1. Who/Where: _____

2. Who/Where: _____

3. Who/Where: _____

REPEAT this question until mother responds “no”.

9. Are any of the regular care arrangements which you are currently using licensed?

0 [] No

1 [] Yes

2 [] Dont Know

If yes, ask: Which ones?

1. _____

2. _____

3. _____

Protocol source: <https://www.phenxtoolkit.org/protocols/view/300301>